

**SAN JUAN COUNTY FIRE DISTRICT #3  
BOARD OF FIRE COMMISSIONERS  
SPECIAL MEETING  
July 31, 2021**

**Chair Jarman called the meeting to order at 10:34 a.m.**

**COMMISSIONERS PRESENT:**

Albert Olson, Frank Cardinale and Bob Jarman.

**OTHERS PRESENT:**

Fire Chief Norvin Collins, Assistant Chief Noel Monin, Administrative Assistant Robin Garcia, and others via call-in.

**AGENDA**

A question was posed during the Workshop regarding the legality/guidance of adding to a special meeting agenda the day of the meeting. Assistant Chief Monin researched this and made a disclaimer that this is not from legal counsel but based on the RCW42.30.080 and RCW42.30.077, provided that you've posted and properly notified the public, nothing prevents you from deciding as a Commission and voting to adjust an agenda. Commissioner Cardinale Motioned to add to the Agenda, Commissioner Olson Seconded the Motion. The Motion was Approved Unanimously to add the following Agenda item:

MOU between San Juan Island Fire & Rescue Dist. #3 and the San Juan Island Hospital Dist. #1 and public comment

- Resolution for November Election Levy Rate

The Secretary of the Board, Chief Collins read the Resolution into record:

San Juan County Fire Protection District No. 3  
Resolution No. 2021-03

“A resolution of the Board of Fire Commissioners of San Juan County Fire Protection District No. 3, providing for the submission to the qualified electors of the Fire District, at an election to be held within the Fire District on November 2, 2021, in conjunction with the General Election to be held on the same date, of a Proposition authorizing a six (6) year Levy of a regular property tax in an amount not to exceed fifty cents (\$0.50) per thousand dollars (\$1,000.00) of the true and assessed valuation, in addition to its regular property Tax Levy, as authorized in RCW 84.52.069, to be levied first in 2023, and to be collected in each year thereafter succeeding the year of the Levy, for six years; said Levy shall provide funds required by the Fire District for the provision of Emergency Medical Services, including personnel costs, training for such personnel, and related equipment, supplies and vehicles.”

The signing of this Resolution will give staff the ability to submit the required documentation to the County to be included on the November 2, 2021 Election.

Commissioner Olson Motioned to move forward with Resolution No. 2021-03, Commissioner Cardinale Seconded the Motion. The Resolution passed Unanimously.

- MOU between San Juan Island Fire & Rescue Dist. #3 and the San Juan Island Hospital Dist. #1 “Memorandum of Understanding Between San Juan Fire Protection District No. 3 and Public Hospital District No.1 Regarding Integration of Fire and Emergency Medical Services for San Juan Island.”

Commissioner Cardinale Motioned to approve the Memorandum of Understanding, (MOU), Commissioner Olson Seconded.

Public Comment was opened before the vote was taken, to comment on MOU only.

**CITIZEN’S COMMENTS ON MOU ONLY:**

Nathan Butler, PHD Superintendent/EMS Administrator, (on the phone):

“Good morning commissioners. I just wanted to say thank you and express my appreciation to Chief Collins for working with me through the last year. We're very excited about where we're headed. We appreciate your cooperation as well. That's all. Thank you.”

Commissioner Jarman called for a vote on Approval of the MOU, the MOU was Approved Unanimously.

**No additional comments made**

Commissioner Jarman called for an executive session to discuss employee performance.

Commissioners present Albert Olson, Frank Cardinale and Bob Jarman, and also, Chief Collins.

Executive Session (Standing verbiage should a session be requested by Staff)

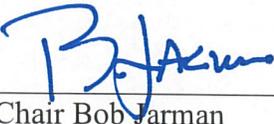
Pursuant to RCW 42.30.110, (2) before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced.

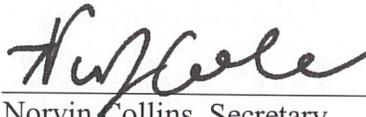
At 11:02 a.m. the Commissioners and Chief came out of Executive Session.

At 11:02 a.m., Vice-Chair Olson **MOVED** to adjourn the meeting. Commissioner Cardinale **SECONDED** the motion. The motion was **APPROVED UNANIMOUSLY**.

**ANNOUNCEMENTS:**

**The next regular meeting will be at 3:00 p.m. on Tuesday, August 10, 2021.**

  
Chair Bob Jarman

  
Norvin Collins, Secretary