SAN JUAN COUNTY FIRE DISTRICT #3 BOARD OF FIRE COMMISSIONERS REGULAR MEETING ACTION MINUTES September 12, 2023

Chair Cardinale called the meeting to order at 3:00 p.m.

COMMISSIONERS PRESENT:

Frank Cardinale, Dwight Colley and Jerry Henderson

OTHERS PRESENT: San Juan Island Fire & Rescue Staff, members of the public

ADDITIONS/CHANGES TO THE AGENDA: Executive session changed to beginning of meeting.

3:03 p.m. Commissioners, Chief Collins and AC Monin entered into a 30 min Executive Session with legal counsel.

3:32 p.m. Exited Executive Session

Agenda item requested to appoint a Claims Agent per legal counsel. A Resolution appointing an Agent for the receipt of claims. The "District Fire Chief" is the appointed claims agent.

Vice Chair Colley motioned to approve the Resolution, Commissioner Henderson

Seconded the motion. The motion passed unanimously.

CITIZEN'S COMMENTS/CORRESPONDENCE: A citizen requested follow up to change Commissioner meeting start time changed; will be added to next month's agenda. Correspondence from Sheriff Peter recommending AC Monin for Fire Chief.

CONSENT AGENDA:

Minutes – Commissioner Henderson motioned to approve the August 8, 2023, regular meeting minutes as written, Vice Chair Colley seconded the motion. The motion passed unanimously.

Bills – Vice Chair Colley motioned to approve the Bills, Commissioner Henderson seconded the motion. The motion passed unanimously.

Payroll – Commissioner Henderson motioned to approve the Payroll, Vice Chair Colley seconded the motion. The motion passed unanimously.

Bills -

Voucher (warrant) August 8, 2023, Fund 6561

Number: 269879 to 269899 in the amount of \$42,209.52

Voucher (warrant) August 8, 2023, Fund 6562

Number: 269900 to 269901 in the amount of \$11.356.00

Payroll -

Monthly Payroll – July, 2023 \$62.609.31 Quarterly L&I Adjustment \$827.11 24 Day Payroll – 07/24/23 to 08/16/23 \$43,019.47

NEW BUSINESS:

Chief replacement process – Announcement to go out within 2 weeks with a salary range of \$135,000 to \$150,000, first review to be 11/30/23. Commissioner Henderson made a motion to approve the announcement and salary, Vice Chair Colley seconded the motion, the motion passed unanimously.

OLD BUSINESS:

ILA with Town of Friday Harbor for Fire Prevention Services update

ANNOUNCEMENTS:

The next regular meeting will be at 3 p.m. on Tuesday, October 10th, 2023. Commissioner Henderson made a motion to adjourn the meeting, Vice Chair Colley Seconded the motion, the motion passed unanimously. At 4:08 p.m. Chair Cardinale adjourned the meeting.

Chaff Frank Cardinale

Robin K. Garcia, Recording Secretary