



SAN JUAN COUNTY FIRE DISTRICT #3

REGULAR COMMISSIONERS MEETING

Location: 1011 Mullis Street, Friday Harbor, WA

Remote: Call in (509) 408-1653 Conference ID: 359 327 54#

Call-in access is provided for convenience only. Meetings may be recorded.

AGENDA

Tuesday, December 9, 2025 @ 3:00 p.m.

Call to Order

Roll Call

Citizen Comment/Correspondence

Consent Agenda

- Correction and Approval of Minutes
- Bills and Payroll

Unfinished Business

- None scheduled

New Business

- None scheduled

Chief's Reports

- Financials – Treasurer Report
- Operations – New Hires, Promotions
- Administrative – State Audit Exit Interview 12/19 @10am; new meeting schedule in 2026

Citizen Comment

Adjourn





Outlook

Recognition is a Good Thing DO NOT REPLY ALL TO THIS EMAIL

From Maureen See <maureen.see@interisland.net>

Date Fri 12/5/2025 8:47 AM

To Dwight Colley <dcolley@sjifire.org>; Warren Appleton <wappleton@sjifire.org>; Mike Coryell <mcoryell@sjifire.org>

Cc Robin Garcia <rgarcia@sjifire.org>

Dear Commissioners,

It was with great pleasure that I read your recent letter in the Journal in support of Chief Monin. It is so meaningful for the community to hear positive comments, encouraging comments, and more importantly truthful comments about our leaders. In acknowledging the work of Noel Monin, you not only recognized the Chief's value to the Department, you also elevated respect for the Fire Department as a whole. You also reminded the community that you are elected officials with an important voice. I am grateful to all of you.

We cannot remember a time when the Fire Department operations were run as smoothly as they are now. Over thirty years. You made the right choice with Chief Monin, and it feels like we citizens made the right choice in voting for you. Let's keep this train moving forward.

Happy Holidays to everyone, my very best to you,

Maureen

DO NOT REPLY ALL TO THIS EMAIL



SUMMARY OF THE MINUTES SAN JUAN COUNTY FIRE DISTRICT 3

Tuesday, November 11, 2025 – Fire Department Training Room
Fire Station #31 at 1011 Mullis Street in Friday Harbor

CALL TO ORDER

Chair Colley called the Fire Commission meeting for SJC Fire District 3 to order at 3:00 p.m.

ROLL CALL

Commissioners Present: Dwight Colley (Chair), Warren Appleton (Vice-Chair) and Mike Coryell (Member).

Staff: Chief Noel Monin, Executive Staff Robin Garcia and Board Secretary Amy Taylor.

Others: SJI Fire & Rescue staff.

CITIZEN COMMENTS / CORRESPONDENCE

No comments received. A “thank you” card from retired Lt. Tom Eades was acknowledged.

AGENDA

No changes were requested to the Agenda.

Minutes

No discussion of the minutes. **Moved by Appleton, seconded by Coryell, to approve the minutes of October 14, 2025 as published. Motion passed 3-0.**

Bills and Payroll

Line items of interest were discussed. **Moved by Coryell, seconded by Appleton, to approve the payment of bills and payroll as published. Motion passed 3-0.**

UNFINISHED BUSINESS

Pierce Enforcer Aerial Platform

Chief Monin explained that the final purchasing documents for the new ladder truck per Commission motion on October 14, 2025 were prepared for authorization. Discussion followed regarding the payment schedule for the apparatus. Chief Monin explained that completion and delivery of the vehicle is estimated at 48 to 50 months. The Commission and Chief Monin thanked John McDowell and the Apparatus Committee for the research performed to select the engine.

Moved by Appleton, seconded by Coryell, to authorize Purchase Order No. 0394 in the amount of Two Million, Two Hundred Seventy-One Thousand Five Hundred Eighty-Four and 84/100 Dollars (\$2,271,584.84) for the purchase of One (1) Enforcer 100' Ascendant Tower [DHE451] from Hughes Fire Equipment through consortium purchasing; to direct the Fire Chief to execute Sourcewell Contract No. 113021-OKC-1 for the purchase of said engine from Hughes Fire Equipment; to authorize the execution of all related materials; and authorize all necessary fund transfers to utilize early payment discounts offered and final payment due, up to the total amount due per Purchase Order No. 0394. Motion passed 3-0.

NEW BUSINESS

Washington Fire Commissioner's Conference

Commissioner Appleton provided an update on the recent WFCC conference. Appleton noted that several organizations offer to come to agencies for in-house training; the WSFB offers free community education; and the Confidence Foundation offers an interesting history of local firefighting. Commissioners Appleton and Colley recounted interesting aspects of the presentations they attended.

Letter – Confidence Foundation

Chair Colley presented a letter from the District thanking the Confidence Foundation for their generous donation to facilitate design and construction of Station 3741. No action required.

Exit Interview

Chair Colley asked if any of the commissioners would like to attend the exit interview for the District's Audit for years 2022, 2023 and 2024. No action required.

PUBLIC HEARING

2026 Revenue Resources

At 3:38 p.m., Chair Colley opened the public hearing regarding 2026 revenue resources.

Chief Monin explained that the amount of \$4,714,000 is the estimated highest lawful property tax rate to be collected in year 2026.

Chair Colley opened the hearing to public comment.

Chair Colley closed the public hearing at 3:39 p.m. after hearing no questions or comments from public or Commission.

Resolution No. 25-06 – Setting Ad Valorem Taxes for Year 2026.

Moved by Coryell, seconded by Appleton, to adopt Resolution No. 25-06, seeking the highest lawful property tax levy for year 2026, estimated at the amount of \$4,714,000. Motion passed 3-0.

2026 District 3 Budget

At 3:41 p.m., Chair Colley opened the public hearing regarding the 2026 District 3 Budget.

Chief Monin explained that minor adjustments were made to the current fund since the preliminary hearing in October. The adjustments mainly represent fee increases for services and subscriptions. Chief Monin and the Commission thanked Robin Garcia for "doing the bulk of work" to develop the budget.

Chair Colley opened the hearing to public comment. John McDowell commented that the budget appeared straight-forward & reasonable. No Commissioner comments received.

At 3:42 p.m., Chair Colley closed the hearing after hearing no further questions or comments from public or Commission.

Resolution 25-07 – 2026 District 3 Budget

Moved by Coryell, seconded by Appleton, to adopt Resolution No. 25-07, adopting the 2026 District 3 Budget. Motion passed 3-0.

STAFF REPORT(S)

Chief Monin reviewed the monthly treasurer's report, including general fund revenues, expenses, ending cash balances and anticipated revenues. Chief Monin and Mrs. Garcia noted that the reserve fund has a health balance.

Chief Monin reviewed the monthly operations report describing staffing, training, volunteer recognition, mutual aid agreements, business updates and general current events for the District. Highlights included current hiring process and temporary facility at Station 31. Discussion followed regarding the WSRB and factors that influence the rating scores.

Chief Monin reviewed monthly administrative reports including interlocal agreements, policies, business updates and other executive matters.

FUTURE AGENDA ITEMS & ANNOUNCEMENTS

No future agenda items or announcements.

CITIZEN COMMENTS

No citizen comments were given.

ADJOURNMENT

Moved by Coryell, seconded by Appleton, to adjourn the meeting 4:03 p.m. Motion passed 3-0.

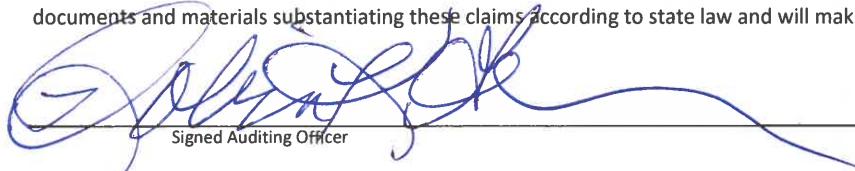
Dwight Colley, Chair
SJC Fire District 3 Commission

Respectfully submitted by:
Amy Taylor, Board Secretary



Funds 6561 & 6567		Date	Fund	Amount	
2025	Invoice Accounting Report Service and Materials	11/10/2025	6561	\$	36,622.98
2025	Invoice Accounting Report Service and Materials	11/10/2025	6567	\$	3,478.65
2025	Invoice Accounting Report Service and Materials	11/13/2025	6567	\$	7,951.50
2025	Payroll Report Monthly Payroll (October)	11/3/2025	6561	\$	85,276.07
2024	Payroll Report 24 day Payroll (10/17/25 to 11/9/25)	11/10/2025	6561	\$	33,886.64
Total				\$	167,215.84

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the **San Juan Island Fire District #3**, and that I am authorized to authenticate and certify to said claim. The District has retained documents and materials substantiating these claims according to state law and will make them available to the public on request.


 Signed Auditing Officer _____ Date _____

Board Authorization

I, the undersigned, do hereby certify that I concur with the review of the claims as just obligations against the **San Juan Island Fire District #3**, totaling **\$167,215.84**. Signed this 9th day of December, 2025.

 Amy Taylor - District Board Secretary

 Dwight Colley - Chair

 Warren Appleton - Vice Chair

 Alexa Rust

ACCOUNTS PAYABLE

San Juan Island Fire District #3

As Of: 11/10/2025

Time: 09:48:38 Date: 11/10/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
614	11/04/2025	11/10/2025	BANK OF AMERICA (INC)	3,402.61	Charges for 102025
	522 10 41 0004	Technology Services	001 000 522 Fund 6561 Gene	130.83	
	522 10 41 0004	Technology Services	001 000 522 Fund 6561 Gene	5.26	
	522 10 41 0004	Technology Services	001 000 522 Fund 6561 Gene	443.36	
	522 20 31 0005	Station Supplies	001 000 522 Fund 6561 Gene	36.21	
	522 30 49 0001	Public Education	001 000 522 Fund 6561 Gene	1,038.05	
	522 50 31 0001	Facility Supplies	001 000 522 Fund 6561 Gene	-239.92	
	522 50 47 0001	Electricity	001 000 522 Fund 6561 Gene	1,988.82	
615	11/04/2025	11/10/2025	BANK OF AMERICA (INC)	897.49	Monthly charges 102025
	522 20 31 0003	Firefighter Supplies	001 000 522 Fund 6561 Gene	897.49	
616	11/04/2025	11/10/2025	BANK OF AMERICA (INC)	551.48	Monthly charges 102025
	522 50 31 0001	Facility Supplies	001 000 522 Fund 6561 Gene	-127.11	
	522 50 31 0001	Facility Supplies	001 000 522 Fund 6561 Gene	278.80	
	522 60 31 0001	Supplies Fleet Parts	001 000 522 Fund 6561 Gene	256.38	
	522 60 31 0001	Supplies Fleet Parts	001 000 522 Fund 6561 Gene	143.41	
617	11/04/2025	11/10/2025	BANK OF AMERICA (INC)	3,538.07	Monthly charges 102025
	522 45 31 0001	Training Supplies	001 000 522 Fund 6561 Gene	252.78	
	522 45 35 0001	Training Equipment	001 000 522 Fund 6561 Gene	3,031.33	
	522 45 49 0001	Certifications (CPR, First A	001 000 522 Fund 6561 Gene	253.96	
618	11/04/2025	11/10/2025	BANK OF AMERICA (INC)	1,435.33	Monthly charges 102025
	522 11 43 0001	Travel-Commissioner	001 000 522 Fund 6561 Gene	-190.27	
	522 11 43 0001	Travel-Commissioner	001 000 522 Fund 6561 Gene	190.27	
	522 11 43 0001	Travel-Commissioner	001 000 522 Fund 6561 Gene	413.96	
	522 20 31 0005	Station Supplies	001 000 522 Fund 6561 Gene	131.44	
	522 20 31 0005	Station Supplies	001 000 522 Fund 6561 Gene	53.98	
	522 20 49 0001	Miscellaneous Awards & I	001 000 522 Fund 6561 Gene	410.95	
	522 20 49 0001	Miscellaneous Awards & I	001 000 522 Fund 6561 Gene	425.00	
590	10/29/2025	11/10/2025	BROWNE'S HOME CENTER (INC)	103.75	Facilities supplies
	522 50 31 0001	Facility Supplies	001 000 522 Fund 6561 Gene	103.75	
589	10/28/2025	11/10/2025	CAPITAL ONE TRADE CREDIT	16.29	Small tools
	522 50 35 0001	Small Tools	001 000 522 Fund 6561 Gene	16.29	
591	10/07/2025	11/10/2025	CDW GOVERNMENT	4,969.45	3 laptops; 1 desktop; 8 monitors; docking station; 3 keyboards
	594 22 64 0002	Office Equipment	001 000 594 Fund 6561 Gene	4,969.45	

ACCOUNTS PAYABLE

San Juan Island Fire District #3

As Of: 11/10/2025

Time: 09:48:38 Date: 11/10/2025

Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
610	11/06/2025	11/10/2025	CENTURYLINK / LUMEN	318.38	Monthly service 102025
	522 10 42 0001 Telephone		001 000 522 Fund 6561 Gene	318.38	
592	10/21/2025	11/10/2025	DEPT. OF NATURAL RESOURCES	29.00	Forest Land Assessment
	522 10 49 0003 Miscellaneous		001 000 522 Fund 6561 Gene	29.00	
593	11/02/2025	11/10/2025	EIV CONSULTING, LLC	3,400.00	IT Admin Support
	522 10 41 0001 Professional Services-Gen		001 000 522 Fund 6561 Gene	3,400.00	
594	10/28/2025	11/10/2025	ENGLISH, KATI	38.00	Misc
	522 20 49 0001 Miscellaneous Awards & I		001 000 522 Fund 6561 Gene	38.00	
600	10/31/2025	11/10/2025	ERIC T. QUINN, P.S.	550.00	October services
	522 10 41 0002 Legal Services		001 000 522 Fund 6561 Gene	550.00	
595	10/28/2025	11/10/2025	HARBOR RENTAL & SAW SHOP (INC)	48.86	Fleet parts
	522 60 31 0001 Supplies Fleet Parts		001 000 522 Fund 6561 Gene	48.86	
596	10/31/2025	11/10/2025	ISLAND PETROLEUM SERVICES	2,093.00	Fuel
	522 20 32 0001 Fuel		001 000 522 Fund 6561 Gene	2,093.00	
597	11/01/2025	11/10/2025	JORDAN D POLLACK	5,445.00	Division Chief; Command Officer
	522 45 49 0001 Certifications (CPR, First A		001 000 522 Fund 6561 Gene	5,445.00	
611	10/31/2025	11/10/2025	NEW PIG CORPORATION	198.82	Station supplies
	522 20 31 0005 Station Supplies		001 000 522 Fund 6561 Gene	198.82	
598	11/01/2025	11/10/2025	PORT OF FRIDAY HARBOR	66.13	Electricity for boat slip
	522 50 47 0001 Electricity		001 000 522 Fund 6561 Gene	66.13	
599	11/05/2025	11/10/2025	POST SAN JUAN	166.75	Postage to send air pack tester
	522 10 42 0002 Postage		001 000 522 Fund 6561 Gene	166.75	
601	10/31/2025	11/10/2025	ROCHE HARBOR WATER SYSTEM INC	44.40	Water Usage for 102025
	522 50 47 0002 Water		001 000 522 Fund 6561 Gene	44.40	
602	10/28/2025	11/10/2025	ROCK ISLAND COMMUNICATIONS INC	120.00	Parts for new phone system
	594 22 64 0002 Office Equipment		001 000 594 Fund 6561 Gene	120.00	

ACCOUNTS PAYABLE

San Juan Island Fire District #3

As Of: 11/10/2025

Time: 09:48:38 Date: 11/10/2025

Page: 3

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
603	10/29/2025	11/10/2025	188	ROCK ISLAND COMMUNICATIONS INC	1,201.49 Internet services; contract business support
	522 10 42 0004	IT Communications	001 000 522 Fund 6561 Gene	1,201.49	
604	10/29/2025	11/10/2025	188	ROCK ISLAND COMMUNICATIONS INC	58.00 LTE fixed wireless service
	522 10 42 0004	IT Communications	001 000 522 Fund 6561 Gene	58.00	
612	10/31/2025	11/10/2025	217	SAN JUAN SANITATION, INC	612.43 Monthly service 102025
	522 50 47 0003	Garbage	001 000 522 Fund 6561 Gene	612.43	
605	11/02/2025	11/10/2025	237	SPRINGBROOK SOFTWARE	4,743.23 Subscription; 2 user subscriptions
	522 10 41 0001	Professional Services-Gen	001 000 522 Fund 6561 Gene	4,743.23	
613	10/31/2025	11/10/2025	309	TAYLOR, AMY	609.22 Reimbursement; Tom's party
	522 20 49 0001	Miscellaneous Awards & I	001 000 522 Fund 6561 Gene	609.22	
606	10/31/2025	11/10/2025	255	TRACE ANALYTICS, LLC	94.09 Routine analysis air sample
	522 20 48 0003	SCBA Maintenance	001 000 522 Fund 6561 Gene	94.09	
607	11/06/2025	11/10/2025	261	US POSTMASTER - FRIDAY HARBOR	1,490.58 Postage for Recruit Academy Postcards
	522 10 42 0002	Postage	001 000 522 Fund 6561 Gene	1,490.58	
608	10/31/2025	11/10/2025	273	WASHINGTON STATE FERRIES	87.40 Ferry fare
	522 45 43 0001	Conference/Training Fees	001 000 522 Fund 6561 Gene	87.40	
609	11/01/2025	11/10/2025	285	XEROX CORPORATION	293.73 Meter usage 092125 to 102125
	522 10 45 0001	Office Equipment Rental	001 000 522 Fund 6561 Gene	293.73	

Report Total: 36,622.98

Fund

001 Fund 6561 General 36,622.98

This report has been reviewed by:

[Signature]

Signature & Title

11/10/25

Date

REMARKS:

ACCOUNTS PAYABLE

San Juan Island Fire District #3

As Of: 11/10/2025

Time: 09:49:28 Date: 11/10/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
588	11/10/2025	11/10/2025	219 SAVIBANK	3,478.65	Boat Payment 122025
	594	22 64	0070 Machinery and Equipmen	007 000 594 Fund 6567 Capit	3,478.65

Report Total: 3,478.65

Fund

007 Fund 6567 Capital 3,478.65

This report has been reviewed by:

[Signature] Chief

11/10/25

REMARKS:

Signature & Title

Date

ACCOUNTS PAYABLE

San Juan Island Fire District #3

As Of: 11/13/2025

Time: 08:12:39 Date: 11/13/2025

Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
619	11/12/2025	11/13/2025	338 HCI STEEL BUILDINGS LLC	7,951.50	40 percent down payment for building Shipping Container Covers
594 22 64 0070 Machinery and Equipmen				007 000 594 Fund 6567 Capit	7,951.50
				Report Total:	7,951.50

Fund

007 Fund 6567 Capital 7,951.50

This report has been reviewed by:

[Signature] Chief 11/13/15

REMARKS:

Signature & Title

Date

11/3/25

Account Number	Account Description	Current Payroll		Month-To-Date	
		Debits	Credits	Debits	Credits
Admin Deferred Comp	E 6561.00.522.10.20.0010	750.00	0.00	750.00	0.00
Admin Duty Pay	E 6562.00.522.20.10.0003	348.84	0.00	348.84	0.00
Admin FICA	E 6561.00.522.10.20.0001	627.40	0.00	627.40	0.00
Admin L&I	E 6561.00.522.10.20.0002	837.24	0.00	837.24	0.00
Admin Leoff	E 6561.00.522.10.20.0004	1,411.44	0.00	1,411.44	0.00
Admin OT Wages	6561.00.522.10.10.0002	707.10	0.00	707.10	0.00
Admin PERS	E 6561.00.522.10.20.0003	585.23	0.00	585.23	0.00
Admin VEBA	E 6561.00.522.10.20.0020	1,200.00	0.00	1,200.00	0.00
Admin Wages	E 6561.00.522.10.10.0001	35,962.91	0.00	35,962.91	0.00
Cash Invoice	E 6561.00.522.10.41.0001	0.00	272.39	0.00	272.39
Cash Net	Cash Net	0.00	56,263.15	0.00	56,263.15
Cash Taxes	Cash Taxes	0.00	14,561.08	0.00	14,561.08
Commissioner Pay	E 6561.00.522.11.10.0001	483.00	0.00	483.00	0.00
Commissioners FICA	E 6561.00.522.11.20.0001	36.95	0.00	36.95	0.00
Deferred Comp Pay Admin	Deferred Comp Pay Admin	0.00	1,950.00	0.00	1,950.00
Deferred Comp Pay FFS	Deferred Comp Pay FFS	0.00	2,250.00	0.00	2,250.00
Deferred Comp Pay Volunteers	Deferred Comp Pay Volunteers	0.00	292.88	0.00	292.88
Firefighter Duty Pay	E 6561.00.522.20.10.0003	538.68	0.00	538.68	0.00
Firefighter OT Pay	6561.00.522.20.10.0002	430.58	0.00	430.58	0.00
Firefighter Pay	E 6561.00.522.20.10.0001	18,977.03	0.00	18,977.03	0.00
Firefighters Deferred Comp	E 6561.00.522.20.20.0010	500.00	0.00	500.00	0.00
Firefighters FICA	E 6561.00.522.20.20.0001	287.78	0.00	287.78	0.00
Firefighters L&I	E 6561.00.522.20.20.0002	795.53	0.00	795.53	0.00
Firefighters LEOFF	E 6561.00.522.20.20.0004	1,061.15	0.00	1,061.15	0.00
Firefighters VEBA	E 6561.00.522.20.20.0020	600.00	0.00	600.00	0.00
Invoice Exp	E 6561.00.522.10.41.0001	272.39	0.00	272.39	0.00
L&I Commissioners	E 6561.00.522.11.20.0002	0.69	0.00	0.69	0.00
LEOFF Payable	LEOFF Payable	0.00	6,437.09	0.00	6,437.09
PERS Payable	PERS Payable	0.00	1,149.48	0.00	1,149.48
PFML Admin	E 6561.00.522.10.20.0012	231.48	0.00	231.48	0.00
PFML Commissioner	E 6561.00.522.11.20.0012	4.44	0.00	4.44	0.00
PFML Premium Assessment	E 6561.00.522.20.20.0012	339.92	0.00	339.92	0.00
VEBA Payable	VEBA Payable	0.00	2,100.00	0.00	2,100.00
Volunteer Duty Officer Pay	E 6561.00.522.20.10.0003	1,848.75	0.00	1,848.75	0.00
Volunteer Pay	E 6561.00.522.20.10.0001	15,150.98	0.00	15,150.98	0.00
Volunteers FICA	E 6561.00.522.20.20.0001	1,286.56	0.00	1,286.56	0.00
Grand Totals:		85,276.07	85,276.07	85,276.07	85,276.07

11/10/25

Account Number	Account Description	Current Payroll		Month-To-Date	
		Debits	Credits	Debits	Credits
Admin Deferred Comp	E 6561.00.522.10.20.0010	0.00	0.00	750.00	0.00
Admin Duty Pay	E 6562.00.522.20.10.0003	0.00	0.00	348.84	0.00
Admin FICA	E 6561.00.522.10.20.0001	0.00	0.00	627.40	0.00
Admin L&I	E 6561.00.522.10.20.0002	0.00	0.00	837.24	0.00
Admin Leoff	E 6561.00.522.10.20.0004	0.00	0.00	1,411.44	0.00
Admin OT Wages	6561.00.522.10.10.0002	0.00	0.00	707.10	0.00
Admin PERS	E 6561.00.522.10.20.0003	0.00	0.00	585.23	0.00
Admin VEBA	E 6561.00.522.10.20.0020	0.00	0.00	1,200.00	0.00
Admin Wages	E 6561.00.522.10.10.0001	0.00	0.00	35,962.91	0.00
Cash Invoice	E 6561.00.522.10.41.0001	0.00	99.43	0.00	371.82
Cash Net	Cash Net	0.00	21,085.70	0.00	77,348.85
Cash Taxes	Cash Taxes	0.00	8,454.58	0.00	23,204.85
Commissioner Pay	E 6561.00.522.11.10.0001	0.00	0.00	483.00	0.00
Commissioners FICA	E 6561.00.522.11.20.0001	0.00	0.00	36.95	0.00
Deferred Comp Pay Admin	Deferred Comp Pay Admin	0.00	0.00	0.00	1,950.00
Deferred Comp Pay FFS	Deferred Comp Pay FFS	0.00	395.38	0.00	2,645.38
Deferred Comp Pay Volunteers	Deferred Comp Pay Volunteers	0.00	0.00	0.00	292.88
Firefighter Duty Pay	E 6561.00.522.20.10.0003	751.73	0.00	1,290.41	0.00
Firefighter OT Pay	6561.00.522.20.10.0002	1,678.69	0.00	2,109.27	0.00
Firefighter Pay	E 6561.00.522.20.10.0001	25,777.30	0.00	44,754.33	0.00
Firefighters Deferred Comp	E 6561.00.522.20.20.0010	0.00	0.00	500.00	0.00
Firefighters FICA	E 6561.00.522.20.20.0001	1,242.40	0.00	1,530.18	0.00
Firefighters L&I	E 6561.00.522.20.20.0002	1,903.21	0.00	2,698.74	0.00
Firefighters LEOFF	E 6561.00.522.20.20.0004	419.33	0.00	1,480.48	0.00
Firefighters PERS	E 6561.00.522.20.20.0003	808.24	0.00	808.24	0.00
Firefighters VEBA	E 6561.00.522.20.20.0020	946.80	0.00	1,546.80	0.00
Invoice Exp	E 6561.00.522.10.41.0001	99.43	0.00	371.82	0.00
L&I Commissioners	E 6561.00.522.11.20.0002	0.00	0.00	0.69	0.00
LEOFF Payable	LEOFF Payable	0.00	1,091.68	0.00	7,528.77
PERS Payable	PERS Payable	0.00	1,655.27	0.00	2,804.75
PFML Admin	E 6561.00.522.10.20.0012	0.00	0.00	231.48	0.00
PFML Commissioner	E 6561.00.522.11.20.0012	0.00	0.00	4.44	0.00
PFML Premium Assessment	E 6561.00.522.20.20.0012	259.51	0.00	599.43	0.00
VEBA Payable	VEBA Payable	0.00	1,104.60	0.00	3,204.60
Volunteer Duty Officer Pay	E 6561.00.522.20.10.0003	0.00	0.00	1,848.75	0.00
Volunteer Pay	E 6561.00.522.20.10.0001	0.00	0.00	15,150.98	0.00
Volunteers FICA	E 6561.00.522.20.20.0001	0.00	0.00	1,286.56	0.00
Grand Totals:		33,886.64	33,886.64	119,162.71	119,351.90

TREASURER'S REPORT
Fund Totals

San Juan Island Fire District #3

11/01/2025 To: 11/30/2025

Time: 09:55:29 Date: 12/05/2025

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 Fund 6561 General	2,026,230.43	337,561.14	933,785.69	1,430,005.88	0.00	0.00	0.00	1,430,005.88
002 Fund 6562 Reserve	1,014,428.46	778,000.00		1,792,428.46	0.00	0.00	0.00	1,792,428.46
007 Fund 6567 Capital	167,857.36	0.00	11,430.15	156,427.21	0.00	0.00	0.00	156,427.21
	3,208,516.25	1,115,561.14	945,215.84	3,378,861.55	0.00	0.00	0.00	3,378,861.55

Amy Taylor

From: Mullan, Spencer (SAO) <spencer.mullan@sao.wa.gov>
Sent: Thursday, December 4, 2025 10:02 AM
To: Robin Garcia; Noel Monin; Dwight Colley; Warren Appleton; Mike Coryell; Amy Taylor; Michael Hartzell
Cc: Reichlin, Megan (SAO)
Subject: Audit Exit Invitation

Dear Management and Board of Commissioners,

We have completed our audit of the San Juan County Fire Protection District No. 3 for the fiscal years 2022-2024 and wanted to share our preliminary results with you. We are inviting you to attend an exit conference with your staff that we have scheduled for 10:00 am on December 19, 2025 via a Teams conference call.

To attend the meeting, please either join the call using the link below, or dial +1 564-999-2000 from any telephone number and use conference ID #864 174 486.

Microsoft Teams meeting

Join on your computer or mobile app:

[Join the meeting now](#)

Meeting ID: 227 638 720 600 87

Passcode: VL9g98ub

We believe participation at the exit conference by you and others charged with the management and governance of the fire district is an essential part of our audit process. It gives you an opportunity to hear our conclusions and discuss with us the resolution of any audit issues.

Important: Please note that if a quorum of board attend the exit conference, the fire district is responsible for ensuring requirements of the Open Public Meetings Act are met.

If you have any questions or matters that you would like to discuss with us before the exit conference, feel free to contact me at (360) 676-2165 or by email at spencer.mullan@sao.wa.gov



Spencer Mullan

Assistant State Auditor, [Office of the Washington State Auditor](#)

(360) 676-2165 | www.sao.wa.gov

Keeping Washington rooted in #GoodGovernment since 1889: sao.wa.gov/rooted.