



SUMMARY OF THE MINUTES SAN JUAN COUNTY FIRE DISTRICT 3

Tuesday, March 25, 2025 – Fire Department Training Room
Fire Station #31 at 1011 Mullis Street in Friday Harbor

CALL TO ORDER

Chair Colley called the Fire Commission meeting for SJC Fire District 3 to order at 3:00 p.m.

ROLL CALL

Commissioners Present: Dwight Colley (Chair), Warren Appleton (Vice-Chair) and Alexa Rust (Member).
Commissioner Rust arrived late.

Staff: Chief Noel Monin, Executive Staff Robin Garcia and Board Secretary Amy Taylor.

Others: Interested members of the public.

CITIZEN COMMENTS / CORRESPONDENCE

Chair Colley acknowledged a letter of appreciation from a constituent regarding a recent call.

AGENDA

No changes were requested to the Agenda.

Minutes. Moved by Appleton, seconded by Colley, to approve the minutes of February 14, 2025. Motion passed 2-0 with Rust absent.

Bills and Payroll. Moved by Colley, seconded by Appleton, to approve the payment of bills and payroll as published. Motion passed 2-0 with Rust absent. The Commission discussed line items of interest.

UNFINISHED BUSINESS

No unfinished business was scheduled.

NEW BUSINESS

Interlocal Agreement – SJI EMS.

Commissioner Appleton noted that several members of the Public Hospital District have expressed concerns over the cancellation of the agreement between the District and SJI EMS. Commissioner Appleton asked the Chief to notify the Public Hospital District 1 Board about which calls the District will now respond. Chair Colley stated support for the District to cancel the agreement with an openness to renegotiate a new agreement with adequate compensation. Chief Monin described the current relationship and recent actions of both agencies leading to cancellation of the agreement. Chief Monin emphasized that the District's mission is to provide fire and "rescue" services. Rescue entails CPR and any other call-out that involves more than transport. Commissioner Appleton suggested that the Boards hold a joint meeting to attempt to alleviate the friction between the agencies. Discussion followed regarding the mission of the District per the existing memorandum of understanding and fireboat agreement. Consensus to invite SJCPHD1 to attend a joint meeting to discuss current and ongoing support issues.

43 Washington Fire Commissioners Conference.
44 Chief Monin encouraged the Commission to attend the annual conference on October 24-25, 2025. **Consensus that**
45 **all Commissioners will attend.**

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47 SELECTION OF OFFICERS

48 Commissioner Appleton suggested that the Commission spend more time holding work sessions for strategic
49 planning and use their powers identifying synergies with other agencies. Discussion followed regarding duties.

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51 **Moved by Appleton, seconded by Rust, to reappoint Dwight Colley as chair and Warren Appleton as vice-chair for**
52 **year 2025. Motion passed 3-0.**

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54 STAFF REPORT(S)

55 Chief Monin reviewed the monthly financial report, including general fund revenues, expenses and ending cash
56 balances. Chief Monin noted that additional furniture was purchased while rearranging the office and various
57 workspaces. The cost of emergency repairs to Station 35 were not adopted and will eventually require an
58 amendment to the budget. Chief Monin also noted that District is set to purchase a used Type 6 Engine for \$25,000.
59 The engine will be assigned to Stuart West.

60

61 Chief Monin reviewed the monthly operations report describing staffing, training, volunteer recognition, mutual
62 aid agreements, business updates and general current events for the District.

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64 Highlights included:

- 65 • Establishment of a volunteer standby incentive program to encourage additional staffing.
- 66 • Formation of an Apparatus Committee.
- 67 • Emergency repairs at Station 35 are nearly complete.
- 68 • Renewal of the Stuart East lease.
- 69 • Reevaluation of the Stuart West lease. The topography of the specific location for operations is not suitable.
- 70 • Renewal of the Friday Island lease.
- 71 • New pagers will be purchased with the Phase 2 DNR grant for \$18,000.

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73 FUTURE AGENDA ITEMS & ANNOUNCEMENTS

74 No items were offered.

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76 CITIZEN COMMENTS

77 No citizen comments were given.

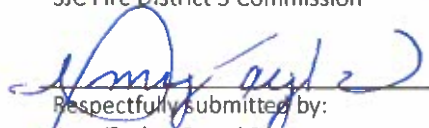
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79 ADJOURNMENT

80 **Moved by Colley, seconded by Rust, to adjourn the meeting at 4:30 p.m. Motion passed 3-0.**



Dwight Colley, Chair
SJC Fire District 3 Commission



Respectfully submitted by:
Amy Taylor, Board Secretary
Date Approved: April 8, 2025