



SUMMARY OF THE MINUTES SAN JUAN COUNTY FIRE DISTRICT 3

Tuesday, February 11, 2025 – Fire Department Training Room
Fire Station #31 at 1011 Mullis Street in Friday Harbor

CALL TO ORDER

Vice-Chair Colley called the Fire Commission meeting for SJC Fire District 3 to order at 3:00 p.m.

ROLL CALL

Commissioners Present: Dwight Colley (Chair) – remote attendance, Warren Appleton (Vice-Chair) and Alexa Rust (Member).

Staff: Chief Noel Monin and Board Secretary Amy Taylor. Executive Staff Robin Garcia was excused.

Others: SJI Fire & Rescue staff and interested members of the public.

CITIZEN COMMENTS / CORRESPONDENCE

Vice-chair Appleton invited interested parties to sign a get-well card for an individual involved in a car/pedestrian accident.

No correspondence was received for December.

AGENDA

A work session and appointment of the Chair & Vice-chair was postponed until 2:30 p.m. on March 11, 2025.
[Secretary's Note: The regular meeting was postponed until Tuesday, March 25, 2025 @ 3:00 p.m.]

Minutes. Moved by Rust, seconded by Colley, to approve the minutes of January 14, 2025. Motion passed 2-0 with Appleton abstained.

Bills and Payroll. Moved by Colley, seconded by Appleton, to approve the payment of bills and payroll as published. Motion passed 3-0. Discussion regarding line items of interest. Commissioners requested a list of acronyms in the general ledger.

UNFINISHED BUSINESS

Interlocal Agreement – Termination of mutual aid agreement for SJI EMS services.

Chief Monin explained that the operational needs through the memorandum of understanding with SJI EMS were untenable for District 3. Chief Monin shared the letter from SJI EMS and his response. The District has exercised its right to terminate the current interlocal agreement. Reasons for termination include equitable reimbursement for calls and the necessary level of staffing and credentialing required. Chief Monin has offered to enter into negotiations for a new agreement if Public Hospital District 1 requires future services from District 3. No action required.

41 **NEW BUSINESS**

42 Future Training Site.

43 Chief Monin reported that discussion continues with the Port of Friday Harbor for use of Port property for training
44 purposes. The Port offered a specific 2-acre sized portion of the airport parcel located on Cattle Point Road near
45 Golf Course Road. **Commission consensus to continue discussions.**

46
47 Stuart Island West Fire Station.

48 Chief Monin reported that the District has been communicating with Stuart Island residents, through the Island
49 Brigade Program, to establish a satellite station at Stuart West. The residents have identified potential locations
50 and are currently in discussions with School District 149 to use a portion of the “Stuart Schoolhouse” property. The
51 proposal includes a small building to store equipment. **Commission consensus to continue discussions.**

52
53 Station 33 – Water Filtration Pilot Study.

54 The HOA has reported that they don’t need to use the classroom for the water filtration pilot study proceeding at
55 Station 33. A different location was identified. District communicated that they are welcome to it if circumstances
56 change.

57
58 **STAFF REPORT(S)**

59 Chief Monin reviewed the monthly financial report, including general fund revenues, expenses, ending cash
60 balances and anticipated revenues.

61
62 Chief Monin reviewed the monthly operations report describing staffing, training, volunteer recognition, mutual
63 aid agreements, business updates and general current events for the District.

64
65 Commissioner Rust described the recently attended Region 3 Firefighter Training. The program included
66 operational experiences from the 2024/2025 Los Angeles fires. Commissioner Appleton noted that several local
67 agencies offer youth training and encourage collaboration.

68
69 Other highlights included consideration of a mutual aid agreement with the Coroner’s Office; maintenance of the
70 heating system, sprinkler system, repairs to apparatus and column at Station 31 (Mullis Street); storm damage and
71 remodel at Station 35 (Roche Harbor); and development of the strategic plan outline.

72
73 Chief Monin reviewed monthly administrative reports including interlocal agreements, policies, business updates
74 and other executive matters.

75
76 **CITIZEN COMMENTS**

77 No citizen comments were given.

78
79 **ADJOURNMENT**

80 Moved by Colley, seconded by Rust, to adjourn the meeting 4:03 p.m. Motion passed 3-0.

81


Warren Appleton, Vice-Chair
SJC Fire District 3 Commission


Respectfully submitted by:
Amy Taylor, Board Secretary
Date Approved: March 25, 2025